



THE FORWARD PLAN

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The Forward Plan is published 28 days before each Cabinet meeting.

In addition, new issues and changes to existing issues will be published on the website as soon as they are known.

The web pages also contain past Forward Plans and publication deadlines for future Plans. To visit the web pages go to www.towerhamlets.gov.uk/forwardplan or for smart phone/tablet users scan the QR code to the right with your device camera.



Tower Hamlets Council Forward Plan

Advance notice of Key Decisions

The Council is required to publish notice of all key decisions at least 28 days before they are taken by the Executive. Key decisions are all those decisions which involve major spending, or savings, or which have a significant impact on the local community. The precise definition of a key decision adopted by Tower Hamlets is contained in Article 13.03 of the [Constitution](#). Key Decisions are taken by the Mayor, or the Mayor in Cabinet.

The Cabinet comprises of Mayor, Lutfur Rahman and the following Members:

Councillor Oliur Rahman, Deputy Mayor and Cabinet Member for Economic Development

Councillor Ohid Ahmed, Cabinet Member for Community Safety

Councillor Shahed Ali, Cabinet Member for Clean and Green

Councillor Abdul Asad, Cabinet Member for Adult Services

Councillor Alibor Choudhury, Cabinet Member for Resources

Councillor Shafiqul Haque, Cabinet Member for Culture

Councillor Aminur Khan, Cabinet Member for Policy, Strategy and Performance

Councillor Rabina Khan, Cabinet Member for Housing and Development

Councillor Gulam Robbani, Cabinet Member for Children's Services

Further information on the Mayor and Members of the Cabinet can be found on the Council [website](#).

Individual notices of new Key Decisions will be published on the website as they are known, whilst a Forward Plan collating these decisions will be published 28 days before each Cabinet meeting. The Forward Plan will be published on the Council's website and will also be available to view at the Town Hall and Libraries, Ideas Centres and One Stop Shops if required. [The Committee pages](#) on the Council website include copies of the Forward Plan, Cabinet and other meeting dates and the publication dates of the Forward Plan.

If, due to reasons of urgency, a Key Decision has to be taken where 28 days' notice have not been given. Notice will be published (including on the website) as early as possible and Urgency Procedures as set out in the Constitution will have to be followed.

The most effective way for the public to make their views known about the issues listed in the Forward Plan is to examine the consultation column of the Forward Plan, and/or contact the report author or Cabinet Lead Member as soon as possible, and no later than 10 working days before the decision is expected to be taken.

You can also view the Council's [Consultation Calendar](#), which lists all the issues on which the Council and its partners are consulting.

Reports, appendices and background papers will be available on the Council's website 5 clear working days before the Cabinet meeting. For all other information or to submit documents in relation to any issue, please contact the relevant officer.

Notice of Intention to Conduct Business in Private

The Council is also required to give at least 28 days' notice if it wishes to consider any of the reports on the agenda of an Executive meeting (such as Cabinet) in private session. The last row of each item below will indicate any proposal to consider that item in private session.

Forward Plan August 2014

Should you wish to make any representations in relation to item being considered in private please contact Democratic Services on the contact details listed on the front page.

The notice may reference a paragraph of Section 12A of the 1972 Local Government Act. In summary those paragraphs refer to the following types of exempt information (more information is available in the Constitution):

1. Information relating to any individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the financial or business affairs of any particular person (including the authority handling the information)
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matters arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the authority proposes:-
 - a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
 - b) to make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

Forward Plan August 2014

Contents:

Decision Title	Due Date	Page No.
Asset Efficiency Review	Not before 03/09/14	11
Community Faith Buildings Support Scheme - Round 2 Applications	Not before 10/12/13	5
Development of Mental Health Recovery & Wellbeing Services	Not before 23/07/14	8
Direct Payment Support Service	Not before 02/04/14	6
*Food Law Enforcement Review and Plan 2014/15	03/09/14	18
Funding for the Working Start for Women in health and childcare project	Not before 11/04/14	7
*Introduction of Selective Licensing of the Private Rented Sector Housing	08/07/14 01/10/14	19
Planning for School Places - 2014/15 Review	03/09/14	13
Rights of Light - City Pride Development	Not before 01/10/14	14
*SuDS [Sustainable Drainage Systems] Approval Board	03/12/14	20
Tower Hamlets Foodbank	01/07/14	15
Tower Hamlets Law Centre Emergency Funding Grant	Not before 29/05/14	16
Tower Hamlets Together 2 project	Not before 05/02/14	17
Youth Services Challenge Session - Following a Scrutiny Review	Not before 03/09/14	10

* New Issues published since the last Forward Plan

Forward Plan August 2014

Title of Report	Community Faith Buildings Support Scheme - Round 2 Applications	Ward All Wards	Key Decision? Yes
Summary of Decision	<ul style="list-style-type: none"> To agree the recommended Community Faith Buildings Support Scheme – round 2 grant awards To authorise officers to issue Grant Offer Letters and Grant Agreements and to monitor projects in line with agreed programme and project management procedures 		

Decision maker Date of decision	Mayor's Executive Decision Making Not before 10/12/13		
Community Plan Theme	A Healthy and Supportive Community; A Prosperous Community; A Safe and Cohesive Community		
Cabinet Member			
Who will be consulted before decision is made and how will this consultation take place	Consultation has taken place with members of the Tower Hamlets Inter Faith Forum.		
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	n/a		
Contact details for comments or additional information	Everett Haughton (Third Sector Programmes Manager, Third Sector Team, Development and Renewal) everett.haughton@towerhamlets.gov.uk		
What supporting documents or other information will be available?	<p>" CFBSS Report to the Corporate Grants programme Board: 17 September 2013</p> <p>" CFBSS Report to the Corporate Grants Programme Board: 31 October 2013</p> <p>The above documents are available from: Tunde Awofolaju. phone: 020 7364 1659; email: tunde.awofolaju@towerhamlets.gov.uk</p>		
Is there an intention to consider this report in private session and if so why?	No, Unrestricted		
Title of Report	Direct Payment Support Service	Ward All Wards	Key Decision? Yes

Forward Plan August 2014

Summary of Decision	To agree the award of a contract to provide a Direct Payments Support Service following the completion of a competitive procurement process.
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Decision maker Date of decision	Mayor's Executive Decision Making Not before 02/04/14		
Community Plan Theme	A Healthy and Supportive Community		
Cabinet Member	Cabinet Member for Health and Adult Services		
Who will be consulted before decision is made and how will this consultation take place	Not applicable. The contract award recommendations have been made following the completion of competitive procurement processes undertaken in line with the Council's Finance Regulations and Procurement Rules. No consultation is therefore required.		
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	An Equalities Quality Assurance template has been completed and this confirmed that a full EA was not required as the specification for the service has been shown to have due regard to the Public Sector Equality Duty.		
Contact details for comments or additional information	Deborah Cohen (Service Head, Commissioning and Health, Education, Social Care and Wellbeing) deborah.cohen@towerhamlets.gov.uk		
What supporting documents or other information will be available?	None		
Is there an intention to consider this report in private session and if so why?	No, Unrestricted [Note - originally an exempt appendix was planned but the whole report will now be open.]		
Title of Report	Funding for the Working Start for Women in health and childcare project	Ward All Wards	Key Decision? Yes
Summary of Decision	To provide funding for the Working Start for Women in Health and Childcare Project.		

Decision maker Date of decision	Mayor's Executive Decision Making Not before 11/04/14		
Community Plan Theme	A Healthy and Supportive Community; A Prosperous Community		
Cabinet Member	Cabinet Member for Health and Adult Services		

Forward Plan August 2014

Who will be consulted before decision is made and how will this consultation take place	None None
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	Not relating to this specific funding decision.
Contact details for comments or additional information	Chris Holme (Acting Corporate Director - Resources) chris.holme@towerhamlets.gov.uk
What supporting documents or other information will be available?	Additional information on the project is available in the papers presented to Budget Council on 26 February.
Is there an intention to consider this report in private session and if so why?	No, Unrestricted
Title of Report	Development of Mental Health Recovery & Wellbeing Services
	Ward All Wards
	Key Decision? Yes
Summary of Decision	Approve service proposals for the future provision of recovery and wellbeing services for people with mental health problems. This will include both commissioned services from external providers and the in house service at Pritchards Road.

Decision maker Date of decision	Cabinet Not before 23/07/14
Community Plan Theme	A Healthy and Supportive Community
Cabinet Member	Cabinet Member for Health and Adult Services
Who will be consulted before decision is made and how will this consultation take place	<p>April – July 2014 Priorities for the future have been established through a series of co-production events as part of a collaborative commissioning process which has including internal and external partners including; CMT, ESCW DMT, users of services in scope, voluntary sector partners with existing contracts, staff and service users at Pritchard's Road.</p> <p>Aug to Nov 2013 Consultation contributing to the mental health strategy took place during 2013 with a wide range of stakeholders. http://www.towerhamletscg.nhs.uk/Get_Involved/mental-health-consultation.htm</p> <p>2012/13</p>

Forward Plan August 2014

	<p>A review of mental health day opportunities took place in 2012/13, which was considered by MAB in May 2013. This review included extensive consultation with 387 stakeholders, and recommended as a result that a new model be commissioned, with a stronger focus on recovery and wellbeing, supporting service users to direct their own support, and use mainstream services.</p> <p>In addition to the processes outlined above staff affected by the proposed changes at Pritchard's Road will be consulted according to the Council's Organisational Change Policy which requires a minimum 28 day consultation period.</p>		
<p>Has an Equality Impact Assessment been carried out and if so the result of this Assessment?</p>	<p>Yes - by 25 August</p>		
<p>Contact details for comments or additional information</p>	<p>Deborah Cohen (Service Head, Commissioning and Health, Education, Social Care and Wellbeing) deborah.cohen@towerhamlets.gov.uk</p>		
<p>What supporting documents or other information will be available?</p>	<p>Tower Hamlets Health & Wellbeing Board Mental Health Strategy 2014-19 http://moderngov.towerhamlets.gov.uk/ieListDocuments.aspx?CId=632&MID=4951#A149187</p> <p>Voluntary Community Strategy http://thcvs.org.uk/news/voluntary-community-sector-strategy-approved</p> <p>Council's Procurement Imperatives for 2012 / 2015: http://www.towerhamlets.gov.uk/ignl/business/tenders_and_contracts/procurement_strategy.aspx</p> <p>Community Plan: http://www.towerhamlets.gov.uk/igs/800001-800100/800022_community_plan.aspx</p> <p>Tower Hamlets Time to Change Pledge http://www.towerhamlets.gov.uk/news__events/news/october_2013/tower_hamlets_health_and_wellb.aspx</p>		
<p>Is there an intention to consider this report in private session and if so why?</p>	<p>No, Unrestricted</p>		
<p>Title of Report</p>	<p>Youth Services Challenge Session - Following a Scrutiny Review</p>	<p>Ward All Wards</p>	<p>Key Decision? Yes</p>
<p>Summary of Decision</p>	<p>Consider the report of the scrutiny working group and agree the action plan in response to the review recommendations.</p>		

Forward Plan August 2014

Decision maker Date of decision	Cabinet Not before 03/09/14		
Community Plan Theme	A Prosperous Community		
Cabinet Member			
Who will be consulted before decision is made and how will this consultation take place	See process. The Service Head for Safer Communities has been consulted, and has prepared an action plan in response to the recommendations put forward by OSC.		
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	No		
Contact details for comments or additional information	Andy Bamber (Service Head Safer Communities, Crime Reduction Services, Communities, Localities and Culture) andy.bamber@towerhamlets.gov.uk		
What supporting documents or other information will be available?	None		
Is there an intention to consider this report in private session and if so why?	No, Unrestricted		
Title of Report	Asset Efficiency Review	Ward All Wards	Key Decision? Yes
Summary of Decision	<p>1. Note the outline business case (OBC) which details further viability assessment as requested in February 2013 Cabinet (cab 81/123).</p> <p>2. Authorise the Corporate Director of Development and Renewal and Corporate Director Community Localities and Culture, in conjunction with the Assistant Chief Executive Legal, to enter into a long term lease for the purpose of a consolidated depot.</p> <p>3. Authorise officers to proceed with the disposal of the sites identified within the outline business case in accordance with the proposed programme to allow for the relocation of services to a consolidated depot and a new town hall.</p> <p>4. Authorise officers to proceed with a final financial business case to provide detailed analysis to satisfy the procurement appraisal as detailed in the outline business case.</p> <p>5. Authorise a further £200,000 to be funded from the general reserve. These funds will take the outputs identified within the OBC for the site and complete technical, procurement and legal due diligence. This will allow officers to seek final cabinet approval through the production and submission of individual final business cases for the four development sites identified as enabling sites in accordance with the proposed OBC delivery programme. Noting that this</p>		

Forward Plan August 2014

	<p>allocation and that provided in February 2013 cabinet (81/123) will be a pre-emption on any long term lease arrangements which are entered into.</p> <p>6. Authorise officers to adopt a capital estimate and proceed with the temporary decant proposal for the existing Watts Grove Depot in the event that a long term lease for a consolidated depot cannot be secured.</p> <p>7. Authorise officers to re-use or bring forward disposal proposals for the sites at Blackwall, Watts Grove, Commercial Road, Newell St, Jack Dash House, Albert Jacobs House and Toby Lane. Noting that proposals for Commercial, Mixed-Use and Housing purposes will be done within the Council's planning framework requirements.</p>
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Decision maker	Cabinet		
Date of decision	Not before 03/09/14		
Community Plan Theme	A Great Place to Live		
Cabinet Member	Cabinet Member for Resources		
Who will be consulted before decision is made and how will this consultation take place	<p>D&R, CLC and ESCW directorates</p> <p>Third Party delivery contractor – Veolia</p> <p>Third Party leasing agents</p> <p>Formal meetings with minutes produced</p>		
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	Yes, to be completed June 14th 2013		
Contact details for comments or additional information	<p>Ann Sutcliffe, Jamie Blake (Service Head Corporate Property and Capital Delivery, Development and Renewal) ann.sutcliffe@towerhamlets.gov.uk, (Service Head of Public Realm, Communities Localities and Culture) jamie.blake@towerhamlets.gov.uk</p>		
What supporting documents or other information will be available?	<p>Cab 81/123</p> <p>Outline Business Case - To be provided with report.</p>		
Is there an intention to consider this report in private session and if so why?	<p>Fully Exempt (the whole report will be exempt)</p> <p>Report will contain information relating to the financial or business affairs of any particular person (including the authority handling the information)</p> <p>Report will contain information relating to any consultations or negotiations or contemplated consultations in connection with any labour relations matters arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.</p>		
Title of Report	Planning for School Places - 2014/15 Review	Ward All Wards	Key Decision? Yes

Forward Plan August 2014

Summary of Decision	Approval of strategy to meet growth in need for school places.		

Decision maker Date of decision	Cabinet 03/09/14		
Community Plan Theme	A Prosperous Community		
Cabinet Member	Cabinet Member for Education and Children's Services		
Who will be consulted before decision is made and how will this consultation take place	Internal consultation with other directorates; consultation with affected schools. Through corporate board structure, other meetings.		
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	N/A		
Contact details for comments or additional information	Pat Watson (Head of Building Development, Resources) pat.watson@towerhamlets.gov.uk		
What supporting documents or other information will be available?	None		
Is there an intention to consider this report in private session and if so why?	No, Unrestricted		
Title of Report	Rights of Light - City Pride Development	Ward Canary Wharf	Key Decision? Yes
Summary of Decision	Agree to the use of the Council's powers under S237 of the Town and Country Planning Act 1990 in relation to the City Pride development.		

Decision maker Date of decision	Cabinet Not before 01/10/14		
Community Plan Theme	A Great Place to Live		
Cabinet Member	Cabinet Member for Housing and Development		
Who will be consulted before decision is made and how will this consultation take place	Consultation will take place with affected property owners in line with the council's statutory obligation. Those property owners who will be affected by the proposal will be contacted		

Forward Plan August 2014

	directly.		
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	No		
Contact details for comments or additional information	Jackie Odunoye (Service Head, Strategy, Regeneration & Sustainability, Development and Renewal) jackie.odunoye@towerhamlets.gov.uk		
What supporting documents or other information will be available?	Town and Country Planning Act 1990 S237		
Is there an intention to consider this report in private session and if so why?	Partly Exempt (Part of the report will be exempt) Exempt appendix will contain financial information.		
Title of Report	Tower Hamlets Foodbank	Ward All Wards	Key Decision? Yes
Summary of Decision	Agree an award of £30,000 to Tower Hamlets Foodbank.		

Decision maker	Mayor's Executive Decision Making		
Date of decision	01/07/14		
Community Plan Theme	One Tower Hamlets		
Cabinet Member			
Who will be consulted before decision is made and how will this consultation take place	<p>The Corporate Grants Programme Board (CGPB) has recommended these decisions be taken.</p> <p>CGPB members Cllr Alibor Choudhury (Chair), Cllr Maium Miah, Heads of Service from CLC; Education, Social Care & Wellbeing; Legal Services and the Chief Executive of the CVS.</p>		
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	No		
Contact details for comments or additional information	Dave Clark (Acting Service Head Resources, Development and Renewal) dave.clark@towerhamlets.gov.uk		
What supporting documents or other	Report to Corporate Grants Programme Board		

Forward Plan August 2014

information will be available?			
Is there an intention to consider this report in private session and if so why?	No, Unrestricted		
Title of Report	Tower Hamlets Law Centre Emergency Funding Grant	Ward All Wards	Key Decision? Yes
Summary of Decision	To approve grant funding to Tower Hamlets Law Centre.		

Decision maker Date of decision	Mayor's Executive Decision Making Not before 29/05/14		
Community Plan Theme	A Prosperous Community		
Cabinet Member			
Who will be consulted before decision is made and how will this consultation take place	None.		
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	No		
Contact details for comments or additional information	Dave Clark (Acting Service Head Resources, Development and Renewal) dave.clark@towerhamlets.gov.uk		
What supporting documents or other information will be available?	None		
Is there an intention to consider this report in private session and if so why?	No, Unrestricted		
Title of Report	Tower Hamlets Together 2 project	Ward All Wards	Key Decision? Yes
Summary of Decision	Approval of plan to proceed with the Tower Hamlets Together 2 project to increase take up and awareness of existing services and community plan themes.		

Forward Plan August 2014

Decision maker Date of decision	Mayor's Executive Decision Making Not before 05/02/14		
Community Plan Theme	One Tower Hamlets		
Cabinet Member	Cabinet Member for Resources		
Who will be consulted before decision is made and how will this consultation take place	Directorates have been consulted. Internal Consultation		
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	No		
Contact details for comments or additional information	Takki Sulaiman (Service Head Communications, Law, Probity and Governance) takki.sulaiman@towerhamlets.gov.uk		
What supporting documents or other information will be available?	All documentation will be made available at the time of decision.		
Is there an intention to consider this report in private session and if so why?	No, Unrestricted		
Title of Report	Food Law Enforcement Review and Plan 2014/15	Ward All Wards	Key Decision? Yes
Summary of Decision	To agree the Food Law Enforcement Review 2013/14 and the Food Law Enforcement Plan for 2014/15.		

Decision maker Date of decision	Cabinet 03/09/14		
Community Plan Theme	A Safe and Cohesive Community		
Cabinet Member	Cabinet Member for Clean and Green, Cabinet Member for Community Safety		
Who will be consulted before decision is made and how will this consultation take place	None.		
Has an Equality Impact Assessment been carried out and if so the	Yes (May 2014)		

Forward Plan August 2014

result of this Assessment?			
Contact details for comments or additional information	Andy Bamber (Service Head Safer Communities, Crime Reduction Services, Communities, Localities and Culture) andy.bamber@towerhamlets.gov.uk		
What supporting documents or other information will be available?	None		
Is there an intention to consider this report in private session and if so why?	No, Unrestricted		
Title of Report	Introduction of Selective Licensing of the Private Rented Sector Housing	Ward All Wards	Key Decision? Yes
Summary of Decision	To agree to consult stakeholders on the introduction of Selective Licensing of the private rented sector housing – pilot areas.		

Decision maker Date of decision	Corporate Management Team Cabinet 08/07/14 01/10/14		
Community Plan Theme	A Great Place to Live		
Cabinet Member	Cabinet Member for Community Safety, Cabinet Member for Housing and Development		
Who will be consulted before decision is made and how will this consultation take place	Tenants, landlords, partners, letting agents etc. Via letters and the web.		
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	Yes (completed)		
Contact details for comments or additional information	Andy Bamber David Tolley (Service Head Safer Communities, Crime Reduction Services, Communities, Localities and Culture) andy.bamber@towerhamlets.gov.uk		

Forward Plan August 2014

	(Head of Consumer and Business Regulations Service, Safer Communities, Communities Localities & Culture) david.tolley@towerhamlets.gov.uk		
What supporting documents or other information will be available?	None beyond any details listed in the report.		
Is there an intention to consider this report in private session and if so why?	No, Unrestricted		
Title of Report	SuDS [Sustainable Drainage Systems] Approval Board	Ward All Wards	Key Decision? Yes
Summary of Decision	This report recommends setting up a SuDS (Sustainable Drainage Systems) Approval Body and delegating powers to the SAB to approve or reject and to adopt SuDS.		

Decision maker Date of decision	Cabinet 03/12/14		
Community Plan Theme	A Great Place to Live		
Cabinet Member	Cabinet Member for Clean and Green		
Who will be consulted before decision is made and how will this consultation take place	None required.		
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	No		
Contact details for comments or additional information	Jamie Blake (Service Head of Public Realm, Communities Localities and Culture) jamie.blake@towerhamlets.gov.uk		
What supporting documents or other information will be available?	Flood & Water Management Act 2010 and subsequent statutory instruments.		
Is there an intention to consider this report in private session and if so why?	No, Unrestricted		

Forward Plan August 2014

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